

**TOWN OF CHARLESTOWN
SELECTBOARD NON-PUBLIC WORKSHOP
OCTOBER 16, 2017**

Selectboard Present: Arthur Grenier (Chair); Steven Neill, Thomas Cobb

Staff Present: Patricia Chaffee – Town Clerk/Tax Collector

Meeting was called to order at 8:05pm.

The Board had a discussion with Ms. Chaffee regarding office staff and duties. The vacancy in both Human Services and Administrative Asst. were discussed. There are potential candidates that Ms. Town will contact.

Mr. Cobb moved to come out of Non-Public. Mr. Neill seconded the motion. Motion passed at 9:10 PM.

ADJOURNMENT:


Mrs. Ferland moved to adjourn this meeting. Mr. Neill seconded the motion. With all in favor, the meeting was adjourned at 9:15 PM.

Respectfully submitted,
Patricia Chaffee, Recording Secretary


Approved,



Arthur Grenier, Chair



Steven Neill



Thomas Cobb

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the November 1, 2017, Selectboard meeting.)